**Note:**

1. Please make sure you complete this Report related to each meeting for your Practical Project – Iteration 1 below.

2. Once completed, convert this content to readme.md (GitHub).

Practical Project - Iteration 1

Group Meeting Report

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| Notice of Meeting and Agenda | Saturday, 7 October 2021DateTimeGroup Meeting Location |

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| Sponsor: | Kikyo | Name of Group: | Group 14 |
| Group Lead: | kikyo | Note taker: | kikyo |
| **Attendees:** | kikyo | | |
| **Absent:** | None | | |
| **Please bring:** | Pen,notebook | | |
| **Agenda items:** | * Record a Stakeholder Register.   Identify project constraints.   * Write a range of project requirements.Identify the six most popular software development models.   Explain the main differences amongst software development models.  Choose and apply suitable software development models for a given scenario.   * Identify the five most popular agile methods practised in the IT industry.   Explain the main differences between different agile methods.  Choose and apply a suitable agile model for a given scenario. | | |

# Minutes

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| Agenda Item 1: | Record a Stakeholder Register. Identify project constraints. List project regulations. | Presenter: | kikyo |

#### Discussion:

describe and apply the main processes involved in project lifecycles, and the typical steps in software development projects

#### Conclusions:

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| Record a Stakeholder Register. | kikyo | Sunday, 8 October 2021 |
| Identify project constraints. | kikyo | Sunday, 8 October 2021 |

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| Agenda Item 2: | Explain the main differences amongst software development models. Choose and apply suitable software development models for a given scenario. | Presenter: | kikyo |

#### Discussion:

Explain the main differences amongst software development models. Choose and apply suitable software development models for a given scenari

#### Conclusions:1. The incremental model works for a small number of developers

#### Shorter projects, Requirements are clearly defined

#### 3.Also a linear process, an incremental waterfall

#### 4.Requirements are well-defined/understood

#### 5.Multiple independent deliverables

#### 6.Each delivery builds upon the previous one

#### 7.Deliverables organised by priority

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Write a range of project requirements.Identify the six most popular software development models. | kikyo | Saturday, 13,October 2021 |
| Explain the main differences amongst software development models.  Choose and apply suitable software development models for a given scenario. | kikyo | Saturday, 13,October 2021 |

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| Agenda Item 3: | Choose and apply a suitable agile model for a given scenario. | Presenter: | jason |

#### Discussion:

Choose and apply a suitable agile model for a given scenario.

#### Conclusions:

If your project has long-term feedback, your team members have high skills and self-discipline, and can devote themselves to the project, you can choose this method.

Kanban：

If your project requires innovative thinking and multi-faceted research, members' time is not very able to carry out daily meetings together, and the project can be continuously improved, you can choose this method.

Hybrid method:

The team can gain valuable insights into project requirements and make more accurate estimates of time and cost. Adapt to changing needs and requirements.Collaboration between teams and stakeholders

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| Identify the five most popular agile methods practised in the IT industry. | kikyo | Sunday, 17 October 2021 |
| Explain the main differences between different agile methods.  Choose and apply a suitable agile model for a given scenario. | kikyo | Sunday,17,October 2021 |

# Other Information

#### Resources:

Enter resources here.

#### Date of next meeting:

None